June 2025 Ordering Calendar				
Monday	Tuesday	Wednesday	Thursday	Friday
2 Print and Review Receiving Tickets the week of: June 9 – 13 Main Site,EEC and site with RAP program June 16 – 20 EEC,RAP,BTB, LAB, ST & ESY Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by 3:00PM. NNC Adjustments 12:00 PM	3 Edit and complete Driftwood or Clearbrook Farms order for: Friday	4 EZ <u>Steps Menu Plan Quantities</u> June 30 – July 3* <u>EEC,RAP,BTB, LAB, ST & ESY</u> July 7 – 11* <u>EEC,RAP,BTB, LAB, ST & ESY</u> <u>*Remember this will create shopping list for M/F deliveries for July 4</u> <u>Holiday, these shopping list must be moved to previous delivery date (do</u> <u>not move G/SS July 4</u>)	5 <u>AFSS Review</u> June 23 – 27 Create and Print Production Worksheet for following week: June. 9 – 13	6 <u>Consolidation for Shopping list</u> <u>M/F, G/SS, CK, Goldstar and</u> <u>Chemical</u> June 23 – 27 <u>* EEC,RAP,BTB, LAB,</u> <u>ST & ESY</u>
Edit & complete Driftwood or Clearbrook Farms order for: Thursday		Edit and save Shopping list - M/F, G/SS, CK, Goldstar and Chemical June 23 – 27* EEC,RAP,BTB, LAB, ST & ESY Edit & complete Driftwood or Clearbrook Farms order for: Next Monday	Edit and complete Driftwood or Clearbrook Farms order for: Next Tuesday	Edit and complete Driftwood or Clearbrook Farms order for: Next Wednesday
 9 Print and Review Receiving Tickets the week of: June 23 – 27 <u>EEC,RAP,BTB, LAB, ST & ESY</u> Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by 3:00PM. NNC Adjustments 12:00 PM 	10 Last Day of Instruction <u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Friday June 13 Thursday August 14 (Opening) Friday August 15 (Opening)	11 Optional Employee Preparation Day Edit and complete Driftwood or Clearbrook Farms order for: June 16-20 by 12pm	12 Create and Print Production Worksheet for following week: June 16-20	13
Edit & complete Driftwood or Clearbrook Farms order for: Thursday Monday August 11 Open Site only Tuesday August 12 Open Site only Wednesday August 13 Open Site only	Monday August 18 (Opening)	All sites: Food Order Desk will not accept any adjustments between June 11- 18	All sites: Food Order Desk will not accept any adjustments between June 11-18	All sites: Food Order Desk will not accept any adjustments between June 11-18
16 No Action	17 EZ <u>Steps Menu Plan Quantities (ALL Sites) No action</u> <u>Edit and Save Shopping List-</u> M/F, G/SS, CK, Goldstar and Chemical June 30 – July 3 <u>EEC,RAP,BTB, LAB, ST & ESY</u> <u>*Remember any M/F July 4 Holiday should have been moved to last</u> <u>scheduled delivery date of June 23-July 2 as of June 4</u> Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by 3:00PM. NNC Adjustments 12:00 PM All sites: Food Order Desk will not accept any adjustments between June 11-18	18 AFSS Review June 30 – July 4 Edit and complete Driftwood order for: June 23 – 27 by 12pm Edit and complete Clearbrook Farms order for: June 23 8:45am Edit and complete Clearbrook Farms order for: June 24 – 30 by 12pm All sites: Food Order Desk will not accept any adjustments between June 11-18	19 Holiday	20 <u>Consolidation for Shopping</u> <u>list M/F, G/SS, CK, Goldstar and</u> <u>Chemical</u> <u>June 30 – July 4 EEC,RAP,BTB,</u> <u>LAB, ST & ESY</u> All sites: Food Order Desk will not accept any adjustments between June 11-18
23 Print and Review Receiving Tickets the week of: June 30 – July 4 EEC,RAP,BTB, LAB, ST & ESY Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by 3:00PM. NNC Adjustments 12:00 PM <u>Create and Print Production Worksheet for following week:</u> June 23-27	24	25 EZ <u>Steps Menu Plan Quantities</u> July 14 – 18 <u>* EEC,RAP,BTB, LAB, ST & ESY</u> <u>Edit and save Shopping list -</u> M/F, G/SS, CK, Goldstar and Chemical July 7–11 EEC,RAP,BTB, LAB, ST & ESY <u>Edit and complete Driftwood order for: June 30– July 3 by 12pm</u> <u>Edit and complete Clearbrook Farms order for:</u> July 1-7 by 12pm	26 <u>AFSS Review</u> <u>July 7 – 11</u> Create and Print Production Worksheet for following week: June 30 – July 3	27 <u>Consolidation for Shopping</u> <u>list M/F, G/SS, CK, Goldstar and</u> <u>Chemical</u> July 7 – 11 <u>EEC,RAP,BTB, LAB, ST</u> <u>& ESY</u>
30 Print and Review Receiving Tickets the week of: July 7 – July 11 EEC,RAP,BTB, LAB, ST & ESY Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by 3:00PM. NNC Adjustments 12:00 PM		1	1	1

*M/F= Meats/Frozen G/SS=Grocery/Staples/Supplies send summer dairy adjustments before 8am Onesource communications are turned off on Consolidation of Shopping List Day